

# **Privacy Notice**

## **Privacy Notice To Our Customers:**

First Wimmerton Community Association, Inc. (FWCA) strongly believes in protecting the confidentiality and security of information we collect about you. We want to assure you that FWCA referred to as “we”, “us”, and “our” will continue to protect your interests and privacy in utmost good faith. In accordance with state and federal law, this notice describes our privacy policy and describes how we trust the “Information” we receive about you.

## **Why We Collect and How We Use Information:**

We collect and use your personal information for business purposes with respect to FWCA and other business relationships involving you. These business purposes include: enrolling and monitoring memberships, administering our services, and processing business transactions requested by you.

## **How We Collect information:**

We collect only the information we believe necessary to effectively transact our community association related business with you. The information obtained is as follows:

- Personal information from your applications forms and requests.
- Personal information from your transactions with us, such as billing and payment history.

## **How We Protect Information:**

We treat information in a very confidential manner. Our employees are required to protect the confidentiality of information and may only access information when there is an appropriate business necessity to do so, such as to administer or offer products and services. We also maintain physical, electronic and procedural safeguards to protect information. We continually review our policies and practices, monitor our electronic firewalls and test the strength of our security in order to help us ensure the privacy of our community information. And finally, should your relationship with us end, your personal information will remain protected in accordance with our privacy practices as outlined in the Privacy Notice.